

MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF TRUSTEES
OF ILLINOIS COMMUNITY COLLEGE DISTRICT 525
JOLIET JUNIOR COLLEGE

1.0 Call to Order The regular monthly meeting of the Board of Trustees of Joliet Junior College Illinois Community College District #525 held at Joliet Junior College, 1215 Houbolt Road, U Building Auditorium, Joliet, IL was called to order by Chairman O’Connell at 5:32 p.m. on Wednesday, June 23, 2021.

1.0.1 Roll Call Trustees Maureen Broderick Jim Budzinski
Present Nancy Garcia Guillen Alicia Morales (5:35 p.m.)
Michelle Lee (5:34 p.m.) Dan O’Connell

Trustee
Absent: Jake Mahalik

Student Trustee
Present on site: David Lozano

Welcome Chairman O’Connell welcomed the guests to the Joliet Junior College regular monthly Board meeting.

Pledge Trustee Budzinski led the Board in the Pledge of Allegiance.

1.0.5 Public Comments: Chairman O’Connell asked if any requests were received to speak before the Board. There were no comments heard.

1.1.1 Legislative Update Ms. Julie Curry and Mr. Brent Hassert are present this evening to give a Legislative Update from this past year, as well as projections for the veto session and the fall session. Mr. Chris Welch was elected as the new Speaker of the House this year. Jim Durkin is the republican leader in the House. Don Harmon is now in his second term as President of the Senate. Dan McConchie is our new republican leader in the Senate. The pandemic has put enormous pressure on the College as well as on the state. The federal government has helped the state monetarily, which helped the state with financial obligations. With the COVID dollars the state was able to put \$3 billion to pay debt service and \$350 million cuts scheduled for elementary and secondary education did not happen. The total state budget was \$42.3 billion. Elementary and secondary education received \$9.2 billion and higher ed received \$1.9 billion. Higher ed received a ten percent increase. All of the capital projects were appropriated. Every ten years the state goes through redistricting and the map that was passed has several law suits pending. There was also an election reform bill passed, which changes the primary date generally in March, to June for next year. Petitions will begin in January and can be filed between March 7 – 14th. Mail in ballots will be mailed beginning March 30th. Drive up voting will be permitted and election booths can be set up at jails. Also passed ethics reform legislation, which streamlines the

economic interest form, prohibits general assembly members from lobbying, bans legislative fundraising on days when in session and on days prior to session days. During the lame duck session, the police reform bill was passed. House Bill 2878 for Early Childhood Education which was a compromise to what we were looking to accomplish, it will create an Early Childhood Access Consortium Agreement for Equity Act. Ms. Curry also updated the Board on the Special Session held on June 14 and 15.

Trustee Broderick indicated that she would like to further discuss the statement of economic interest and what was reformed. Ms. Curry stated that the statements were streamlined and clarifying some of the information required, but will get additional information for Trustee Broderick. Trustee Broderick stated that she filed a complaint with the states attorney office on someone running in an election because it was not filed correctly. According to the rules, if someone does it there is a punishment fine and the person is not eligible to run for an office if not completed the correct way. Trustee Broderick stated that she contacted the Attorney General and was referred to the Secretary of State and they referred her to the County Clerk's office. The County Clerk indicated that because it was Will County, the complaint should go through the States Attorney's office. After the complaint is filed, there was no indication on the resolution, which does not seem right because the election had taken place and this person should have been removed from the ballot. Ms. Curry indicated she will get additional information for Trustee Broderick. Trustee Broderick indicated that she knows the Governor has extended the moratorium on evictions, but has there been any discussion on help for the landlords. Mr. Hassert commented that there is a grant program available and they will also send this information to Trustee Broderick.

Trustee Lee indicated that she would like to inquire about SB 818, which will teach ten year olds inappropriate topics and she is very concerned about our children as they become young adults. (how to masturbate and sixth graders how to stick a condom in their anus. These are topics which are inappropriate and she is very concerned for the 20 year olds we will be getting in six years.) Trustee Lee asked if there is anything being done about this bill. Ms. Curry commented that she will need to get additional information on this bill for Trustee Lee.

Trustee Morales asked for clarification on the Illinois unemployment system. Ms. Curry stated that during the pandemic, the Illinois Department of Employment Security did not do a very good job of making sure the people who should receive checks, did receive checks. Unfortunately, there were many individuals that received checks that should not have received checks. This bill strives to make several administrative changes to the IDES system and fixes the problems that occurred during the pandemic. Trustee Lee asked what will be done to fix the fraudulent claims for unemployment. Ms. Curry stated that they will get additional information on this item for Trustee Lee.

Chairman O'Connell thanked Ms. Curry and Mr. Hassert for the Legislative Update and for agreeing to report back to us with the information requested.

1.1.2
SEM
Plan 3.0

President Mitchell indicated that we have Bob Morris with us virtually this evening to present the SEM Plan 3.0 to the Board of Trustees. Mr. Morris thanked everyone that helped to make graduation so incredible for our students. We have received an overwhelming number of compliments from students, parents and staff on the ceremony. Mr. Morris indicated that the SEM 3.0 has five themes, 1) Admissions/Recruiting; 2) Retention; 3) Academics; 4) Community Engagement and 5) Virtual Campus. Mr. Morris indicated that based on Trustee feedback, and frequent market analysis, nine objectives were recently added to the SEM plan, which were reviewed with the Board. Mr. Morris

also reviewed the Assessing, Measuring, Revising and Updating methods being used currently. Some examples of Key Performance Indicators are: Increase Hispanic enrollment by 3% year over year; increase African American enrollment by 3% year over year; increase total headcount and credit hours year over year; and increase inquiry to applicant yield and applicant to registration yield by 3% year over year. Trustee Garcia Guillen thanked Mr. Morris for the presentation this evening. The key performance indicators are good starting goals and looks forward to continuing the conversation on how we can increase the goal of three percent to a bit higher. Once our students come and we provide them with the best experience we can and connect them to all of the resources the College has available, we will be able to continue to increase our goal. Trustee Morales asked how we were communicating with GED staff to help those students move into full time credit courses. Mr. Morris indicated that there are conversations happening and he has been communicating with Dr. Michelle Smith. This is one of the objectives motioned to create the seamless processes for these students. Trustee Morales asked if there was a way to track how many students we bring in from the workforce, ESL and GED. As a community college, it is our responsibility to ensure that we are capturing these students in this area. Mr. Morris indicated that he could not agree more and making the transition as smooth as possible is of utmost importance. Tracking of this initiative is also critically important and he will be sure to report this information in his fall report to the Board. Student Trustee Lozano stated that he knows we are looking for places to put a JJC table. This Sunday, the Joliet Market is happening. Ms. Kelly Rohder Tonelli stated that JJC will have a presence. Chairman O'Connell thanked Mr. Morris for the presentation and for the wonderful graduation ceremony.

1.1.3 IGEN

President Mitchell indicated Dr. Cecil Lucy will discuss the Illinois Green Economy Network (IGEN) with the Board this evening. Dr. Lucy indicated that the Board has the intergovernmental agreement between the Illinois Environmental Protection Agency and Joliet Junior College. As the new fiscal agent for Illinois Green Economy Network (IGEN) Joliet Junior College will receive funding appropriated from the renewable energy resources trust fund through the Illinois Environmental Protection Agency. This will be for the education and training for renewable energy, energy efficient technology and for the operations and services of the network. IGEN is a consortium open to all 39 Illinois community college districts, formed IGEN in 2008 through an intergovernmental agreement. IGEN's mission is to provide a platform for collaboration among all Illinois community colleges and their partners to drive growth of the green economy and workforce. IGEN's vision is for the Illinois community college system to be a global leader in transforming the economy and education for a sustainable future. Joliet Junior College has done its portion of contributions for renewable and clean energy. Dr. Lucy indicated that as an example, as you enter campus you will see the solar panels and we have also implemented Leadership in Energy and Environmental Design (LEED) in our construction and maintenance projects. IGEN's approach leverages the power of a sustainable network with community connections of individual colleges to expand the deployment of clean energy technologies, increase employment opportunities, improve environmental and human health, foster community engagement and accelerate market competitiveness. Dr. Cecil Lucy reviewed the eight areas of focus of the group. IGEN has successfully managed numerous grant funded sustainable related initiatives and programs which total over \$30 million state wide. IGEN is led by an administrative team that receives direction from a Presidents' Steering Committee. Heartland Community College serves as IGEN's administrative agent and beginning in FY22 IGEN's fiscal agent will transition from Lewis and Clark

Community College to Joliet Junior College. Based on the fact that we also have a history of excellence in budgeting and financial reporting, we feel that this will be a great opportunity for Joliet Junior College to continue to contribute in excellence in the renewable and clean energy areas. Attorney Carl Buck has also reviewed the agreement. Chairman O'Connell thanked Dr. Lucy for the presentation.

- 1.2 Moment of Silence A moment of silence was observed for members of the College family, students, community leaders, or relatives thereof, who had passed away since the last meeting. Trustee Broderick requested that the victims of the tornado in Woodridge and Naperville be added to the moment of silence. Trustee Lee requested that the victims of the accident on I-80 be added to the moment of silence.
- 1.3 Special Guests Chairman O'Connell thanked everyone for attending the meeting tonight.
- 1.4.1 Retiree Susan Prokopeak Trustee Budzinski read the resolution honoring Susan Prokopeak for her dedicated service from 2003 to 2021 with 18 years of service. Trustee Broderick moved, seconded by Trustee Garcia Guillen that the Board of Trustees of Joliet Junior College hereby recognize and commend Susan Prokopeak for her distinguished service, perseverance, and loyalty in executing her duties. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Morales and O'Connell. Student Trustee Lozano favored the motion.
- 1.4.2 Retiree Jean Tyrell Trustee Lee read the resolution honoring Jean Tyrell for her dedicated service from 2007 to 2021 with 14 years of service. Trustee Broderick moved, seconded by Trustee Garcia Guillen that the Board of Trustees of Joliet Junior College hereby recognize and commend Jean Tyrell for her distinguished service, perseverance, and loyalty in executing her duties. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Morales and O'Connell. Student Trustee Lozano favored the motion.
- 1.4.3 Retiree Judith Bucciferro Trustee Garcia Guillen read the resolution honoring Judith Bucciferro for her dedicated service from 1996 to 2021 with 25 years of service. Trustee Broderick moved, seconded by Trustee Lee that the Board of Trustees of Joliet Junior College hereby recognize and commend Judith Bucciferro for her distinguished service, perseverance, and loyalty in executing these duties. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Morales and O'Connell. Student Trustee Lozano favored the motion.
- 1.4.4 Retiree Patricia Mackey Trustee Morales read the resolution honoring Patricia Mackey for her dedicated service from 2002 to 2021 with 19 years of service. Trustee Broderick moved, seconded by Trustee Budzinski that the Board of Trustees of Joliet Junior College hereby recognize and commend Patricia Mackey for her distinguished service, perseverance, and loyalty in executing these duties. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Morales and O'Connell. Student Trustee Lozano favored the motion.
- 1.4.5 Faculty Union No report this month.
- 1.4.6 Adjunct Faculty Union No report this month.

- 1.5.1 Special Meeting Trustee Broderick moved, seconded by Trustee Garcia Guillen that the minutes of the Board of Trustees special meeting held on April 28, 2021 be approved as submitted. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Morales, Lee and O’Connell. Student Trustee Lozano favored the motion.
- 1.5.2 Regular Meeting Trustee Garcia Guillen moved, seconded by Trustee Lee that the minutes of the Board of Trustees meeting held on May 12, 2021 be approved as submitted. The motion carried unanimously. Ayes: Garcia Guillen, Lee, Morales, Broderick, Budzinski and O’Connell. Student Trustee Lozano favored the motion.
- 1.6 Communications No further communications have been received.
- Closed Session Trustee Garcia Guillen moved, seconded by Trustee Morales that the Board of Trustees, Joliet Junior College, move to a closed session. Chairman O’Connell indicated it was for the reason of 2 (c) (1), 2 (c) (2) and 2 (c) (11) (6:25 p.m.) It was indicated that during this closed session it would be for the reasons 2 (c) (2), 2 (c) (5) and 2 (c) (11). Trustee Garcia Guillen amended her motion, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College move to a closed session for the reasons 2 (c) (2), 2 (c) (5) and 2 (c) (11).The motion carried unanimously. Ayes: Garcia Guillen, Lee, Morales, Broderick, Budzinski and O’Connell. Student Trustee Lozano favored the motion.
- Return to Open Session Trustee Garcia Guillen moved, seconded by Trustee Morales that the Board of Trustees of Joliet Junior College return to regular session at 7:15 p.m. Ayes: Garcia Guillen, Lee, Morales, Broderick, Budzinski and O’Connell. Student Trustee Lozano favored the motion.
- 1.7 Agenda Trustee Broderick moved, seconded by Trustee Budzinski that the agenda be approved. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Morales and O’Connell. Student Trustee Lozano favored the motion.
- 1.8 Consent Agenda Trustee Garcia Guillen moved, seconded by Trustee Lee that the items identified as consent agenda items be approved. Trustee Broderick requested that agenda items 2.8.1 and 2.8.2 be pulled from the consent agenda. Trustee Morales indicated that she has questions in general for agenda item 2.2. Trustee Morales asked for an explanation on how individuals are appointed to these Faculty positions and if the DEI criteria is considered when making these appointments. President Mitchell commented that the normal hiring process is followed and these are new positions, so it will take three years before there can be any recommendation for tenure and asked Dr. Whitehead to comment on the process used for searches and the DEI criteria piece. Dr. Whitehead indicated that we use the same process for all searches. We look at our pool of applicants and what our yield is of minority applicants. We will be creating a dashboard with metrics so we can see the results easily. We will look at where we sought minority applicants across the board and not just based on gender, sex, race or ethnicity, but looking at it collectively. When we speak of diversity, as an example, are we speaking of veterans, or disabled individuals. We will be taking a holistically approach and as we move into Workday we will be able to give statistics such as the percent of minority yield from the pool and here is where we are getting our minority applicants, etc. This will help us identify the yield of our applicants in relation to what our student population looks like.
- 2.1.1 President recommends approval of appointment of interim associate dean, arts & sciences

- 2.1.2 President recommends appointment of Treasurer of the district
- 2.2.1 President recommends approval of appointment of one full-time professor, natural sciences/pe (tenure track)
- 2.2.2 President recommends approval of appointment of one full-time assistant professor, mathematics (tenure track)
- 2.2.3 President recommends approval of appointment of one full-time associate professor, social and behavioral sciences (tenure track)
- 2.2.4 President recommends approval of appointment of one full-time associate professor, mathematics (tenure track)
- 2.2.5 President recommends approval of appointment of one full-time assistant professor, nursing (tenure track)
- 2.2.6 President recommends approval of appointment of one full-time associate professor, technical (tenure track)
- 2.2.7 President recommends approval of appointment of one full-time associate professor, English, philosophy & world languages (tenure track)
- 2.3.1 President recommends approval of an agreement with the technical office support staff council (TOSSC) for collective bargaining agreement
- 2.9.1 President requests acceptance of the report on replacement of full- and part-time classified employees, as presented
- 4.1 The President recommends approval to pay the listing of bills for the period ending May 31, 2021 as presented
- 4.2 The President recommends approval to award bids/contracts as follows under Business Services:
 - 4.2.1 Bid Athletic Training Services Rebid
 - 4.2.2 Bid Chemical Waste Disposal
 - 4.2.3 Bid Food Supplies
 - 4.2.4 Bid Printing Fall, Spring, & Summer Registration Guides
 - 4.2.5 Bid Student & Employee Online Learning
 - 4.2.6 Consortium Infobase Publishing
 - 4.2.7 Consortium Enhanced Audio-Visual Classroom Technology
 - 4.2.8 Contractual Service Ellucian
 - 4.2.9 Contractual Service Morris Hospital Paramedic Education Program
 - 4.2.10 Contractual Service Reach Media (over 10% of previously approved amount)
 - 4.2.11 Professional Service Acquia
 - 4.2.12 Professional Service Curry & Associates
 - 4.2.13 Professional Service Cyber Liability – Arthur J. Gallagher
 - 4.2.14 Professional Service MAKSE Group
 - 4.2.15 RFP Business Recovery Services
 - 4.2.16 RFP Cloud Based Unified Communications as a Service (UCAas)
 - 4.2.17 Sole Source ACT Workkeys
 - 4.2.18 Sole Source Bookstore Gift Cards
 - 4.2.19 Sole Source SARS
- 4.3 Treasurer’s Report
- 4.4 Financial Report

The motion carried unanimously. Ayes: Garcia Guillen, Lee, Morales, Broderick, Budzinski and O’Connell. Student Trustee Lozano favored the motion.

- 2.8.1 Workers Compensation Trustee Garcia Guillen moved, seconded by Trustee Budzinski that the Board of Trustees of Joliet Junior College approve the workers compensation settlement case number: 19 WC 35850. Trustee Broderick stated that she was not in agreement with the settlement. The motion carried. Ayes: Garcia Guillen, Lee, Morales, Budzinski and O’Connell. Nays: Broderick. Student Trustee Lozano favored the motion.

2.8.2 Trustee Morales moved, seconded by Trustee Garcia Guillen that the Board of Trustees of Joliet Junior College approve the workers compensation settlement case number: 20 WC 023774. Trustee Broderick stated that she was not in agreement with the settlement. The motion carried. Ayes: Morales, Budzinski, Garcia Guillen, Lee and O'Connell. Nays: Broderick. Student Trustee Lozano favored the motion.

4.5.1 Trustee Garcia Guillen moved, and seconded by Trustee Morales to suspend the rules temporarily to allow for public comment on the FY 2022 College Budget at 7:20 p.m. Trustee Broderick requested that President Mitchell share the cuts made to the budget. President Mitchell indicated that the budget was crafted based on the budget amount of last year and was held basically flat. As the Board is aware, we have several staff and faculty positions on hold and not filled. Last year we held back on travel and there were significant savings on our expenditures as well. Our enrollment was down so we had less adjunct faculty and these are some of the factors which helped us to be close to netting out our costs. We have been extremely conservative with our budget and will continue this practice moving forward into the next fiscal year. We asked everyone to hold the budget flat unless critical. We did make an investment in IT security which as we all know is necessary at this time. There were no new positions and have reallocated positions from within. Trustee Broderick commented that some of the COVID funding was used to help with the expenses and her understanding is that there is still some money available. President Mitchell stated that was correct and there will be an update at the August workshop meeting with additional information on the different COVID funding. Trustee Broderick thanked President Mitchell for the information and for the great job she and her cabinet members do for the college. President Mitchell stated that she looks forward to the new Finance Committee and working together with the board members on this committee. Trustee Morales asked if the money that is going back to the students is only for full time students. Dr. Farmer indicated that the students do not have to be full time, but each grant has specific criteria that must be followed. Some of the individuals have to be Title IV eligible to qualify for funds. However, currently we have a grant that does not require the student to be Title IV eligible and DACA students can qualify for grant funds. Trustee Morales asked if Dr. Farmer was referring to the American Rescue Funds as opposed to the first COVID funds. Dr. Farmer indicated that she will provide the information in writing to Trustee Morales. The motion carried unanimously. Ayes: Garcia Guillen, Lee, Morales, Broderick, Budzinski and O'Connell. Student Trustee Lozano favored the motion. Chairman O'Connell asked for comments from the floor in the budget. There were no comments heard.

4.5.2 Trustee Broderick moved, seconded by Trustee Morales to return to regular session at 7:32 p.m. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Morales and O'Connell. Student Trustee Lozano favored the motion.

4.5.3 Trustee Broderick moved, seconded by Trustee Garcia Guillen that the Board of Trustees of Joliet Junior College approve the adoption of the FY 2022 budget. The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Morales and O'Connell. Student Trustee Lozano favored the motion.

4.6, 4.7, 4.8 Attorney Buck indicated that we should approve agenda items 4.6 through 4.14 in one motion at this time to ensure that there is no confusion about these items being part of the 4.9, 4.10, 4.11 consent agenda as they were marked for individual action due to an error. Trustee 4.12, 4.13, 4.14 Morales moved, seconded by Trustee Garcia Guillen that the Board of Trustees approve the following: 4.6, approval of resolution to transfer funds from the working cash fund to

the education and operations and maintenance fund; 4.7, Board of Trustees approval of resolution to transfer funds from education fund to operations & maintenance restricted fund; 4.8, Board of Trustees approval of resolution to transfer funds from operations and maintenance fund to operations & maintenance restricted fund; 4.9, Board of Trustees approval of RAMP projects; 4.10, Board of Trustees approval of protection health & safety project – security cameras; 4.11, Board of Trustees approval of protection health & safety project – keyless entry; 4.12, Board of Trustees approval of protection health & safety project – replace air handling units; 4.13, Board of Trustees approval of catholic charities archdiocese of Joliet lease Agreement; and 4.14, Board of Trustees review of Illinois Environmental Protection Agency (IEPA) Intergovernmental Agreement for the Illinois Green Economy Network (IGEN) Grant. The motion carried unanimously. Ayes: Morales, Broderick, Budzinski, Garcia Guillen, Lee and O’Connell. Student Trustee Lozano favored the motion.

6.0
New/Old
Business

Trustee Broderick stated that she would like to talk about one of the items that was talked about at our retreat about going out to the schools for a meet and greet in the community. Perhaps we could consider doing this quarterly at the high schools and invite the superintendents and the community to develop more of a presence for our college, which in turn could help to increase enrollment. Trustee Morales asked how this would be facilitated. Trustee Broderick indicated that the President would contact the Superintendent and arrange the meeting where they would publicize the information in the community that they serve. The meet and greet would allow the hosting school to have their key people there such as counselors and financial people and we would be able to get the College’s name out in that community. Having a couple of Board members available for questions would be favorable because they get to know us as individuals, not just as Board members. The hope is that this would increase our visibility and enrollment. President Mitchell commented that she feels this is a great idea and if the Board is ok with this idea, she will work with the team and develop some kind of schedule and come back to the board. The Board agreed with the suggestion and asked that President Mitchell look into this idea further. President Mitchell asked Attorney Buck if we have more than two trustees at this event or gathering, as long as it is not college business but more promotional are we okay with complying with the OMA requirement. Attorney Buck commented that generally yes, but it should still be noticed and posted.

9.1
Foundation
Report

Ms. Kristi Mulvey gave the following report:
We are excited to announce that the proposal we wrote for Amazon has resulted in a \$50,000 gift to the Foundation. \$30,000 will be used to set up the Amazon Book Endowment and \$20,000 will be put in the Student Emergency account. We are looking forward to having a representative from one of the local Amazon distribution Centers on the Foundation Board of Directors. We have two Foundation funded Enrollment Initiatives available for Fall totaling \$250,000. So far 79 students have applied for the Scrap The Gap \$500 scholarship and 13 students have applied for the Step Up Part-time to Full-time scholarship to help part-time students that cannot afford to attend full-time pay for their remaining classes. Those scholarships total \$250,000. Scholarships for Fall are currently being scored by our review teams and the money will be awarded on student accounts before the first drop date. The Athletic/Foundation Golf Outing will be held at Inwood on August 13th so if you would like to participate please let us know. Last year’s event was very successful and we are planning for a sold-out day. We continue to receive applications from students requesting Student Emergency funds. We award emergency funds daily to help students pay for books, supplies, tuition and fees, uniforms, food, gas and other important essentials. We had a successful event in memory of Richard (Tex) Rivera on June 3rd. Approximately 80 people attended the road naming and reception and

Rich's family was present. Two scholarships have been set up in memory of Richard T. Rivera – one for a student worker in Grounds and one for a student studying Horticulture at JJC. Also, a tree was planted near the Facilities building and there is a commemorative plaque there. Also 4 bricks were placed in the Bell Tower area in front of the A building. The next Foundation Board meeting will be July 21, 2021 at 7:30am.

9.2
ICCTA
Report

Trustee Broderick indicated that the ICCTA Board of Representatives' met on June 4-5, 2021 convention and annual meeting, held in person and virtually via Zoom at the Marriott Bloomington-Normal Hotel and Conference Center in Normal. President Mitchell, Jim Budzinski, Michelle Lee, David Lozano, Alicia Morales and Trustee Broderick were in attendance.

We reviewed the Fiscal Year 2022 state budget. Community colleges will receive flat funding and an additional \$27 million in federal stimulus funds to overcome barriers created by the COVID pandemic and support student learning renewal,

We received a report on the Illinois General Assembly's end-of-session activity and bills impacting community colleges. State lawmakers will return to session in mid-June to work on a clean energy omnibus bill and new Congressional maps.

We discussed House Bill 2878, which Julie Curry also discussed, the Early Childhood Access Consortium for Equity Act. It creates the Student Parent Data Collection Act. Beginning September 1, 2021, requires each public institution of higher education to determine the parental status of each of its enrolled students and collect specified information about the student if the student indicated that student is a parent. Beginning September 1, 2021, requires each public institution of higher education that operates one or more child care centers or early learning centers on its campus or is otherwise affiliated with a child care center or early learning center to collect specified information concerning the number of children served. It sets forth reporting and privacy requirements.

Heard updates regarding the Illinois Council of Community College Presidents, the Illinois Board of Higher Education, and the Association of Community College Trustees. Learned that Rock Valley College has voted to rejoin ICCTA, bringing the association to 100% membership; Elected and installed ICCTA's officers for 2021-2022: Dr. Maureen Dunne (DuPage) – vice president; Maureen Broderick (Joliet) – treasurer; Bishop Wayne Dunning (Richland) – secretary. They join president Jon Looney (Black Hawk) and immediate past president Bob Thompson (Sauk Valley); Adopted a new Mission Statement, Vision Statement, and 2022 Strategic Plan, which lays out four goals: information exchange, training, advocacy, and administrative efficiencies; Acknowledged ICCTA's 2021 award winners, who were honored at the association's June 4 luncheon and annual banquet. Trustee Broderick stated that she is pleased to announce that we had several JJC individuals recognized: Alisha Brennen, Pacesetter Award; Bob Wunderlich, Certificate of Service Merit; our DEI area came in 2nd and a very special award, the Gary W. Davis Ethical and Leadership Award went to our President Judy Mitchell. Trustee Broderick offered congratulations to President Mitchell. We recognized ICCTA's 2020-2021 officers, regional chairs, and committee chairs. More than 100 trustees, presidents, and administrators completed ICCTA's June 4 Trustee Leadership Training; and we were informed that ICCTA staff will be facilitating several board retreats and self-evaluations in the next few weeks.

Upcoming dates of interest are:

September 10-11, ICCTA meetings at Wyndham Springfield City Centre Hotel in Springfield; October 13-16, ACCT National Leadership Conference at Manchester Grand

Hyatt in San Diego, California; and November 12-14, ICCTA meetings at Marriott Schaumburg Hotel.

Trustee Broderick indicated that Trustee Morales is the back up to Trustee Broderick for the ICCTA and ACCT organizations and would be happy to bring her up to speed in these areas.

Trustee Broderick shared the following information that came from Springfield today. Illinois is working on a path to equitable access to college for all students. Most colleges promote a message of Diversity and Inclusion. Yet higher education leaders recognize that Illinois has a long way to go before every student receives the same opportunities to succeed. The Illinois Board of Higher Education hopes that their new 10 year plan can address that. Board members hoped to launch this in 2020, but because of COVID it was delayed. Board Chair Atkinson says that virtual learning put even more inequities into the spotlight. He also said that we really had unequal tools to be able to have a higher education and for everybody in the state to be able to thrive. Ten thousand people helped jump start the process by completing the survey for the board and a large committee of stakeholders spent nine months analyzing the most significant issues that students are facing today. Leaders helped to address those issues by meeting three goals: equity, sustainability and growth. They hope the plan can close gaps in enrollment, tension and completion rates for black and Latino students and those who live in rural communities. Research used by the board shows 47 percent of white adults in Illinois have a post-secondary degree, yet only 29 percent of the black Illinoisans and 20 percent of the Latino people in the state achieve that goal. Board members want universities and community colleges to create more summer bridge programs to help students transition to college. They could also provide support for basic needs like housing, food security, mental health or childcare services. Trustee Broderick commented that Trustee Lee would like to focus on mental health and bring that into the picture. They also want more funding and opportunities for people to receive MAP grants. Leaders are pushing for a true funding model of Illinois colleges and universities, which have struggle with funding cuts for almost two decades. It became significantly worse during the budget impasse from, 2015-2017. Atkinson said that he calls it a trauma to the financial health of our higher education system. It was a gut punch to higher education, with a \$1.2 billion reduction in that time was devastating. A bill recently passed out of both chambers could create and equitable funding commission to try and solve the problem. Many hope the proposal is signed into law since funding approaches have exacerbated inequities and lead to more debt for students and their families. Our institutions have suffered significantly and has translated o difficulty for our students in Illinois. It is not just the more underrepresented students, but also has been impactful for students across the board. Part of the strategic plan is creating a statewide business and employers council. The board has asked public, private ad community colleges to create equity plans with the information from the document and will help facilitate those changes. We will look at best practices and we can collaborate with other higher education institutions. As part of the accountability and implementation phase, we can look of those numbers and track progress. Trustee Broderick stated that ICCTA is a critical piece for our community colleges and our beliefs and mission. They make us stronger in what we do and unifies us across the state of Illinois. Chairman O'Connell thanked Trustee Broderick for her report.

9.3
Student
Trustee
Report

Mr. David Lozano indicated that graduation went very well and thanked everyone for their time and help in making it such a huge success. Student Trustee Lozano indicated that this report will be shorter. as we are in the summer semester. Student Trustee Lozano reviewed the Office of Student Activities Statistics; Tutoring and Learning Center Statistics/New Initiatives with a message that there is not a stigma for reaching out to the

tutoring and learning center; Pride Month: Celebrating Pride for the entire month with Ally spotlights throughout the month. Updated the Board on his attendance at the ICCTA annual conference and several legal requirements and also met other Student Trustees. Student Trustee Lozano indicated that just as Trustee Broderick has suggested, it would be very helpful if we were able to have a Student Trustee Track. He offered President Mitchell congratulations on being chosen as the recipient of the Gary Davis Ethical Award. Congratulations to Alisha Brennen for winning the Pacesetter Award and to Bob Wunderlich for receiving the Certificate of Merit. Of special note is the fact that Trustee Broderick was elected as treasurer of ICCTA. Student Trustee also reviewed upcoming and past student activities and noted the paint and picnic in July and indicated that the softball had to be cancelled due to low turnout; and reviewed TRIO events with many of the topics focused on life skills. Trustee Broderick commented that the ACCT Leadership Conference in October does have a specific track for student trustees and hopes that Student Trustee Lozano will be able to attend. Trustee Lee indicated that Student Trustee Lozano does a really great job and she appreciates the time and information, as it helps the Trustees get a better understanding of our students. Trustee Morales stated that Student Trustee Lozano may want to let our students know that the City of Joliet is partnering with the college for the 4th of July fireworks. Trustee Budzinski indicated that we did have an adjunct faculty member, Brian Jolet, in attendance at the ICCTA Awards Banquet as he was nominated for the Outstanding Adjunct Faculty award. Mary Beth Luna was also nominated for Outstanding Full Time Faculty award as well. Chairman O'Connell thanked Student Trustee Lozano for his report.

9.4
Buildings and
Grounds

Chairman O'Connell gave the following report as Trustee Mahalik was not present for the meeting as his second son was born today. The report is as follows:
Facilities Service Projects: In Bidding: Theatre Carpet Replacement and Theatre Stage Floor. In Process: Camera Replacement and Keyless Entry.

In Construction: Parking Lot Improvements/Crack Sealing; Renaissance Center Façade Repair; Radiant Heat H-Building; D-Building Add VAV; Chiller Piping Insulation; and A&S AHU Replacement. Center Campus, Respiratory Therapy, Campus Police Station, and Bridge Connecting J & T Buildings.

City Center-Grading in process. Concrete walks in process of being poured.

Respiratory Therapy-Drywall installed, painting complete. Ceiling installed in process.

Campus Police-Construction documents in process. Bid documents will be in to purchasing end of June. July bidding, September Board of Trustees approval.

Construction starting in October. Bridge Connecting J- & T-Building-Updating estimates with final design development documents.

Workday:

Platform (HCM/Finance) Project: Completed Conversion of Colleague Data to Workday; Completed Workday Final Data Validation; Rolled Out Employee and Manager Training; Initiating Catch-up Transactions in Workday Starting June 11th thru June 25th; and Moving Workday to Production for Recruiting, HCM, Benefits, Finance, Payroll, Procurement & Expenses on June 26th. Student (Recruiting and Admissions) Project: Initiating End-to-End Testing and Preparing User Experience Testing (UET).

9.5
President's
Report

President Mitchell indicated that she would like Trustee Lee and the entire Board to see the memo distributed to them from Dr. Farmer this evening. This is in response to Trustee Lee presenting us with information on the M3ND Project. There will be a presentation at the August meeting. President Mitchell complimented Dr. Lucy and Mr. Heap on the great job they did on the bond refunding and there is also a recap memo at your place this evening on this item. Thank you, Chairman O'Connell and Trustee

Garcia, for coming in to sign all of the documents for the bond sale.

President Mitchell attended the President's Council meeting on June 3 and one of the discussions was the returning to campuses this fall, which JJC plans to do, but it does vary across the state. President Mitchell indicated that her direct reports will be back on campus on July 6 and the plan is for all employees to be back on campus on August 9th. We will continue to keep all of our PPE in place; continue to monitor the rate of vaccinations and making sure that the COVID rate stays down in the fall semester. We will continue to follow IDPH and CDC guidelines, noting that there are differences between K-12 and higher education. We will continue to work with local health departments and units of local government. Cara Anderson and Pat Van Duyne have done a phenomenal job in this area. Free college discussions continue and state and federal levels, will be added to our next agenda. New legislation passed affecting higher education – all information has been shared with my Cabinet members who are assessing the impact, 2021 and 2022, and we will revisit in July.

Congratulations to Cecil Lucy, Jeff Heap and team for receiving the Government Finance Officers Association (GFOA) award for FY ending June 30, 2020. This is the highest form of recognition in government accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Student Trustee Lozano – Wonderful article in the Herald Newspaper! David spoke to his passion, advocating for diversity at Joliet Junior College. In addition to his focus on enrollment, David will look to engage programs that support employer's needs to assist in job placement after graduation.

The Office of Human Resources embarked on uncharted territory this year due to the perfect storm that impacted the college at once: COVID-19, racial injustices, social and political unrest. While we have always been committed to the mission of transforming the lives of the students and communities we serve through the engagement of the whole employee; we pivoted quickly as we leveraged our most important asset and distinctive advantage; the people. We will continue building the capacity for agility in the office of human resources, people, processes and optimized technology to meet the ever-changing and diverse needs of our students. President Mitchell commented that she is extremely pleased with Dr. Whitehead's leadership and her team.

The Office of Diversity, Equity, Inclusion and Compliance (DEIC) believes that creating a safe place to have difficult conversations is an effective tool to foster personal growth, inclusivity and for expanding one's world view and perspectives. These conversations are often held in a small group format that offers everyone the opportunity to speak as well as listen and learn from others. In these conversations, participants understand that everyone sees and experiences the world differently and that while what seems "right" in one person's experience may not be so in another's experience. As a result, over the past twelve months, the Office of DEIC has created the following small group opportunities to listen, learn and grow from one another:

1. Diversity Book Club
 - a. Summer 21 Book Club Pilot
 - b. FY21 first cohort, White Fragility
 - c. FY22 Blindspot: Hidden Biases of Good People or How to Be an Antiracist
2. Cultural Competency Workshops
 - a. FY 21 over 700 employees completed the workshops in
 - b. Train-the-trainer opportunity for twelve JJC employees to continue facilitating CCW for all adjunct faculty, new employees and those who did

- not previously complete
3. Peace Circles
 - a. Partnership with Lewis University and the Gros Institute for Dialogue, Justice and Social Action, a division of Lewis to train eight JJC employees to become circle keepers
 4. Table Talks
 - a. Partnered with Human Resources to facilitate table talks regarding employees' concerns around returning to work

Our Workday implementation for HR and Finance will go live effective on June 26th for payroll. The remaining HR and Finance functionality will go live with the start of the college's fiscal year 2022 on July 1st. Our first payroll check will be July 15th. Our Mission: Possible project kicked off in February 2020, and after a brief pandemic-induced pause, restarted and marched fearlessly to the finish line. The efforts of our staff, implementation partners (AVAAP), and Workday have been extraordinary especially considering the largely remote and virtual pandemic operating environment. President Mitchell recognized Jerome Goudelock who has been a phenomenal partner throughout this entire process.

Apprenticeships:

The College has expanded their Apprenticeship program through a grant received through the American Association for Community College. Our College has received national recognition for our 2020 National Apprenticeship Week webinar program as Joliet Junior College was featured in the U. S. Department of Labor National Apprenticeship Week 2020 Annual Report. In fact, the Illinois Community College Board (ICCB) contracted with the College for an Information Technology Apprenticeship grant. This grant was awarded as a result of the recognition the College has received in the area of apprenticeships. Joliet Junior College joined this grant officially January 1, 2021. This was a \$221,000 grant the College received. Being part of the ICCB Information Technology grant, Joliet Junior College was selected by the State to be the Registered Apprenticeship Profile used by the U.S. Department of Labor to promote the great things community colleges are doing with apprenticeships. Other areas worth noting in relationship to the apprenticeship program is a webinar held with the Joliet Chamber of Commerce in May 2020 to promote the advantages of an apprenticeship program. Joliet Junior College's apprenticeship program was also featured in the Joliet Herald News, the Business Ledger, Crain's Chicago, and other media outlets.

Dual Credit Expansion (this month):

- In addition to BIO 125 being offered at both Plainfield East and South this fall, we have two more new offerings from Natural Sciences. CHEM 101 will be offered at Wilmington High School and BIO 146 will be offered at Minooka Community High School this fall.
- Also, for the first time, we are offering summer dual credit courses this year. PSYC 101 and FIN 100 will be offered at Plainfield District 202.

Student and Program Successes:

- 100 percent pass rate on EMT national registry exam thus far for our students even with online live lecture during COVID and Illinois's recent transition from state to national testing.
- Nursing NCLEX Pass rates remain above 92% and above state and national standards despite 11 other Illinois programs being put on probation due to poor pass rates (related to COVID).

Thank you to our essential workers, we kept the campus as a safe and healthy environment during the worst pandemic in modern times by achieving the following:

- Facilities & Grounds: Implemented PPE and sanitation practice protocols relative to COVID-19
- Environmental & Safety: COVID-19 testing and vaccination clinics
- Campus Police: maintained a safe and secure campus
- Financial Services: kept employees paid and continued essential services
- Procurement: Kept essential operations
- Book store: served our students' books needs

Athletics

Eighteen (18) student athletes earned NJCAA Academic All-American.

Academic Intervention & Support

In Spring 2021 the TLC had 2,511 contacts with students and tutored students in 88 different courses. The Academic Intervention and Communication Center contacted 1,612 applied students through the new Student Hotline initiative from December 2020 - April 2021. Testing Services administered a total of 11,149 placement exams from July 2020 - May 2021.

Enrollment Management

Enrollment Management planned and executed its first ever virtual and drive-thru Graduation ceremonies. A total of 368 cars and over 59 faculty and staff, including Board members, participated in the drive thru ceremony. President Mitchell indicated that we will be having an ice cream social to thank our volunteers and participants in the virtual drive-thru graduation on Tuesday. All of our Board is invited to attend and thank those present for their services. We are so appreciative of the faculty and staff and would not be able to do these things without their support.

Student Success

Student Success will celebrate the launch of the new Center for Multicultural Access and Success (CMAS) July 1, 2021. CMAS recognizes and celebrates the unique academic and personal journey of each JJC student. CMAS will provide seamless support services to increase retention and completion rates of diverse learners. CMAS will formally celebrate with a grand opening in September 2021. The CMAS team looks forward to recognizing this milestone with a ribbon cutting ceremony surrounded by students, faculty, staff, and supporters from the campus community.

As we end the fiscal year, President Mitchell would like to end on a high note. It has been such a strain and very stressful for our faculty and staff. However, she is so very proud of each and every one of our board members, faculty and employees for the great work that has been accomplished through this pandemic. We fought through this pandemic battle and continued our communication to do the very best we could to meet our student's needs. Thank you to the leadership for their incredible hard work and very long hours. We are working on a celebration this fall when we have everyone back on campus. Trustee Broderick indicated that she would like to add a quote from Babe Ruth, "The team is everyone that plays the sport, it's not one individual." JJC would not be successful unless it had a team of great people. Trustee Broderick commented that she would like to commend the President, the cabinet, the staff and all involved in making JJC such a great institution.

- 9.6 Chairman O'Connell indicated that he would like to echo these comments. He commented that Dr. Mitchell has done an excellent job in keeping the college safe and moving forward during this pandemic. He also commented that he would like to thank Trustee Broderick for helping during the pandemic. He was so pleased that the President and her team was able to adjust and move ahead during the past year. Chairman O'Connell commended Dean Morris, the graduation team and the staff for the amazing graduation ceremony. The board committee assignments are in front of each of the board members this evening. Chairman O'Connell is requesting that all Board Committee reports be held to no more than five minutes, just as we request our administrators to do. President Mitchell stated that we will have the respective cabinet members reach out to the each of the Board members concerning the committee that the Chairman has assigned you to in the near future.
- Chairman's Report
- Closed Session Trustee Broderick moved, seconded by Trustee Morales that the Board of Trustees, Joliet Junior College, move to a closed session for the reasons of 2 (c) (1) (8:25 p.m.) The motion carried unanimously. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Morales and O'Connell. Student Trustee Lozano favored the motion.
- Return to Open Session Trustee Broderick moved, seconded by Trustee Garcia Guillen that the Board of Trustees of Joliet Junior College return to regular session at 9:35 p.m. Ayes: Broderick, Budzinski, Garcia Guillen, Lee, Morales and O'Connell. Student Trustee Lozano favored the motion.
- 10 Adjourn Trustee Mahalik moved, seconded by Trustee Morales for the meeting to adjourn at 9:36 p.m. A voice vote was taken. The motion carried unanimously.